

## **Yorkmead Primary School**

### **Charging and Remissions Policy**

Yorkmead school is committed to providing quality education based on equality of opportunity and access. All pupils have an entitlement to:

- Participate fully in the school curriculum
- Contribute to all aspects of school life
- Be a valued partner in the process of education

The Governing Body recognises the valuable contribution that a wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education. They seek to ensure that all pupils benefit by:

- Making activities accessible to all pupils
- Providing activities at a reasonable cost to parents, pupils and the school.

The following factors are always considered when any additional activities are planned.

- The value of the activities in relation to the age/needs of pupils
- The cost of the activity set against its educational value
- How the activity will be paid for
- An assessment of whether the educational aims can be met in any other way
- Reference to any hidden costs, e.g. pocket money

The following policy will therefore be implemented.

1. Parents will be asked to pay the full price for school visits unless a subsidy has been provided.
2. Parents will be given AT LEAST 2 weeks notice of any activity which requires payment.
3. Where the cost of a visit is more than £10 parents will be given AT LEAST 1 month notice.
4. No child will be excluded from an activity if parents are unable or unwilling to pay. However, the school is unable to subsidise more than 20% of an activity and will

therefore cancel the activity if insufficient funds are raised.

5. Parents will be encouraged to approach the head teacher or educational visits co-ordinator if they have any concerns over payment for an activity.
6. All pupils in receipt of free school meals will be provided with a packed lunch should the planned activity require it.

### Residential Visits

Pupils in Y6 are given the opportunity to take part in a residential experience. Parents will be informed several months before the visit of the expected cost and will be given the option to pay in instalments.

Policy agreed on \_\_\_23rd March 2015\_\_\_\_\_

Signed \_\_\_Mrs Hussain (Acting chair) \_Chair of Governors

Review Date \_\_Spring Term 2016\_\_\_\_\_