



# **Yorkmead J/I School (NC)**

## **2016 – 2017 Prospectus**

**Yorkmead School**  
York Road  
Hall Green  
Birmingham  
B28 8BB



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York Road  
Hall Green  
Birmingham  
B28 8BB**

**Tel:** 0121 464 4215

**Fax:** 0121 464 6793

**Email:** [enquiry@Yorkmead.bham.sch.uk](mailto:enquiry@Yorkmead.bham.sch.uk)

**Opening Hours (school):**

**Key Stage 1**

8.55am – 12.10pm  
1.10pm – 3.15pm

**Key Stage 2**

8.55 – 12.30pm  
1.30 – 3.15pm

**Opening Hours (nursery):**

8.30 – 8.55 Opening time  
8.55 – 11.30 Morning session

12.45 – 3.15 Afternoon session

3.15 – 3.45 Home time

**Headteacher: Mrs H. Dunnico**



**Yorkmead School**  
Tel: 0121 464 4215



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## The School

Opened in 1937, our school is situated in the residential area of Hall Green, close to its boundary with Sparkhill. Being very close to the main Stratford Road, it is easily accessible and well served by public transport.



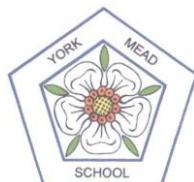
Currently a two form entry school, Yorkmead presently has 464 pupils on roll, organised into 14 classes of mixed ability, determined by age. Our nursery unit opened in February 2002. This was formerly the caretaker's house and was re-designed and refurbished to provide 52 part time places.

We believe that the school lies at the heart of the community and we set out to contribute to our community and, in turn, we look for its support and its respect.

To develop close links with the community and with parents in particular is one of our main aims. We recognise that education must be a partnership, if we are to ensure our pupils make good progress, realise their full potential and enjoy their time at school.



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## The Governing Body

Yorkmead Primary School has 9 governors at present. They represent parents, teachers, Birmingham City Council and the local business community. Each governor is "adopted" by a class and is invited to visit regularly. The governor's role is to provide support for the Headteacher and staff and governors are regarded as valuable members of the Yorkmead team.

Any parent wishing to have a matter raised at a governing body meeting, are welcome to contact one of the governors. If you wish to contact a member of the Governing body, please leave a message for them at the school office or you can email them at [enquiry@yorkmead.bham.sch.uk](mailto:enquiry@yorkmead.bham.sch.uk) and mark it for Governors.

**The Chair of the governing body is:  
Mrs B Marsh**

L.E.A Representatives	Co-Opted Governors	Teacher Governors
	Mrs S Jackson Mrs B Marsh (Chair) Mrs S Pitfield Mr A Ghaffar	Mrs H Dunnico Mrs A Yeomans
Parent Governors		Clerk
Mr K Khattak Mr R Khan Mrs M Hussain		Mrs L Darby



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## Our school code

### We believe that:

- Everyone has the right to be treated with courtesy and respect.
- We are individuals with differences, but we can still learn from each other.
- Every person at Yorkmead is of equal importance.
- We should always try to understand other people's point of view, even though we may not agree with it.
- We should behave in a way which is not destructive to other people's feelings, or beliefs.
- Everyone is here to work hard and to give of their best.
- All subjects taught in school have equal value, although Maths, English and Science are given a greater time allocation than other subjects.
- The school code applies equally to every child and every adult here.



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## End of Key Stage Standards.

Primary education is organised into three key stages.

- Nursery and Reception years are known as EYFS (Early Years Foundation Stage)
- Year 1 and Year 2 are known as KS1 (Key Stage 1)
- Years 3,4,5, and 6 are known as KS2 (Key Stage 2)

All staff have been working hard to improve end of key stage standards. We hope that you will support us wholeheartedly in ensuring that your children receive an education of the highest possible quality by:

- taking a genuine interest in what your child is doing at school
- ensuring you help your child with reading, spellings and learning times tables
- coming to school functions
- attending parents' evenings
- supporting fund raising activities
- alerting us to any changes in home circumstances which may affect your child's progress at school
- asking us for support with your child's learning, if you need it.

At the end of KS1 and KS2, pupils undertake Standard Assessment Tests (Known as SATs). These assess how well pupils are achieving against the National Curriculum objectives. Pupils who reach a Level 2 (L2) at KS1 and a Level 4 at (L4) KS2 are judged to be achieving in line with expectations for their age.



## 2015 SATS Results

KS2 SATS	Reading		Writing		Maths			SPAG	
	L4+	L5	L4+	L5	L4+	L5+	L6	L4	L5
	87%	37% %	82%	18%	88%	37%	5%	85%	70%

KS1 SATS	Reading		Writing		Maths	
	L2+	L3	L2+	L3	L2+	L3
	97%	15%	88%	10%	97%	13%



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## Safeguarding our Pupils

### **Yorkmead is a ‘telling’ school.**

The staff at Yorkmead are committed to protecting the children at our school and we are keen to support your efforts as parents, to protect your children.

Over the past few years, there has been a much greater awareness about what can happen if children are not protected properly. Every day there are examples of children being hurt, neglected, or mistreated. These incidents have made us all much more aware of the need to encourage children to take care of themselves, to make the right decision in difficult circumstances and to tell someone if they are worried, or are being hurt, or mistreated.

Mrs Dunnico and Mr Newman-Smith are our named Child Protection staff at school. We work very closely with partner agencies such as the Health Authority and Social Services, who share our commitment to safeguarding children. The people in these agencies include health visitors, school nurses, social workers, doctors and housing officers.

All adults who work at Yorkmead **will** report any concerns to the named child protection officer who will take further action if they consider it necessary.

Our first concern is your child’s welfare and there may be occasions therefore when we may need to consult other agencies even before we contact you. **The procedures we have to follow have been laid down by the Birmingham Children’s Safeguarding Board.**



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## The Curriculum

The curriculum at Yorkmead aims to provide children with exciting, stimulating learning opportunities which broaden their life experiences.

All children are taught English and Maths on a daily basis. Science, history, geography, music, art, design and technology, RE, PE and information and computing are taught throughout the week. English and Maths are called the “core” subjects and children are tested formally in these at the end of KS1 and again at the end of KS2.

Reading, writing and maths are still the most important studies in the primary school and children who are confident in these areas will use these skills to make progress in all the other subjects. All children are encouraged to read, not only for information, but also for pleasure and we would ask for your support in this by:

- Listening to your child read
- Regularly visiting the library
- Talking with your child about what they are reading

Senior Leaders regularly monitor planning, work and the quality of teaching and learning across the school and give feedback and support.

A new National Curriculum was implemented in September 2014. Our school improvement plan sets out objectives to improve aspects of the curriculum. We have re-designed our curriculum so that subject specific skills are taught through a thematic approach which engages and enthuses our pupils, providing them with opportunities to embed core skills and knowledge throughout the curriculum.



## **Religious Education**

The religious education programme at Yorkmead follows the Birmingham Agreed Syllabus, which encourages a multi-faith approach. The school is not affiliated to any particular religious denomination.

Parents who wish to exercise their right to withdraw children from religious education, or religious worship, are invited to discuss this with the Headteacher.

## **Personal, Social and Health Education (PSHE)**

PSHE is an important part of the school curriculum. Through this pupils develop the knowledge and skills they need to help keep themselves healthy, safe and prepare them for living and working in modern Britain.

The School uses the Protective Behaviours programme to help pupils understand what feeling 'safe' and 'unsafe' means and to know what they should do if they do not feel safe.

Pupils are also taught about diversity in their school, local community and in wider Britain. Through this, the school promotes tolerance of different groups in society. A zero tolerance approach towards bullying of any group on the grounds of race, religion, gender, disability or sexuality are not tolerated.



## Physical Education

Physical education is a very important part of our curriculum and we continuously stress the need for, and importance of, regular exercise and a healthy balanced diet.

All children are required to take part in PE lessons and will need to change into appropriate clothing before the lesson – shorts, “T” shirt and pumps. Bermuda shorts are considered a safety hazard and are not allowed either for swimming, or PE.

Parents can purchase a PE Kit bag in the nursery, or when they start in reception. The cost of a PE Kit bag is £3 Their PE kit should be kept in this bag and it should be brought to school at the beginning of the week and returned home at weekends for washing etc.

**It is most important that children have the correct clothing for their lessons and that they bring it on the correct day.**

**It is also very important that all clothing and pumps are clearly labelled.**



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## **Children with Special Educational Needs**

We have a school policy of systematic assessment and record keeping for all children, so that we can become aware, very quickly, of those for whom ordinary provision is not enough.

As soon as we are aware of any problem, you will be contacted and we will maintain personal contact with you throughout the process of providing for additional needs. Parents of pupils with special needs will have the opportunity to discuss their child's progress regularly, with the Inclusion Leader Mrs Yeomans.

Mrs Yeomans has overall responsibility for special educational needs and for the day to day operation of the school policy. She also advises other teachers and liaises with outside agencies. Very careful and accurate records are maintained and there is regular consultation with teachers re planning and the writing of individual education programmes (IEPs)

There are currently 91 pupils on the special needs register.

Teaching assistants in Key Stage 2 work with a year group during literacy and numeracy. At other times their work is focused on children with special educational needs ensuring their needs are met.



## Assertive Mentoring

At Yorkmead we have introduced a system of Assertive Mentoring. This is a whole school approach to target setting, tracking, mentoring, monitoring and evaluating. During 2014-15 we introduced the Maths programme. Whilst we ensure full coverage of the maths curriculum, the programme enables all pupils to make progress through focussed teaching of basic mathematical skills. Pupils undertake a weekly skills test and this highlights any gaps in knowledge which are then addressed in the following lesson, known as '**Massive Maths Monday**'.

There is a strong emphasis on pupils being involved in their own learning and taking some responsibility for their progress. Each term, every child will have a one to one mentoring meeting with a member of staff to discuss their progress and any barriers to their learning. Targets are set through the regular assessments that are carried out and pupils and teachers use these as a basis for their discussions.

Parents are also expected to support their children through the learning of number bonds and times tables. It is vital that pupils know these in order to make good progress and your help is greatly appreciated.

During 2015-16 we introduced the Reading and Grammar programmes which also consist of regular assessments and target setting.



## Assessment and Record Keeping

At the beginning of each year, pupils are set targets in reading, writing and maths. These are broken down into smaller, more manageable steps. All pupils should be aware of their targets. Progress towards these targets are measured regularly during the year.

Children are assessed regularly as part of the learning process. Information gained from these assessments is used to inform future planning, so that teachers can decide what to teach next, what to revise, or whether to move onto something new.

Children play an important role in their own assessment as soon as possible. They are taught to identify aspects of their work which show progress and areas where they need to improve further. In an atmosphere of trust, children are also taught to assess other children's work providing supportive feedback.

More structured or formal assessments are carried out by teachers every half term or at the end of a study unit.

In school, test results are combined with the teachers own assessments of pupils abilities and these are used to determine progress and attainment. Parents are informed of the results of tests through Parent's Evenings and through the end of year reports



## **Yorkmead Guarantee**

Our aim is to ensure that our pupils leave Yorkmead with a good level of numeracy and literacy, and that they are equipped to make a positive contribution to British society.

We also believe it is important for our pupils to have a wide range of opportunities that enrich the curriculum the school provides.

We will therefore do our best to guarantee that, during their 7 years at Yorkmead, our pupils will have the following experiences:

Each pupil will:

- Visit a place of worship for every major faith group
- Visit a theatre to watch a play being performed
- Perform a play to an audience
- Be given the opportunity to learn to play a musical instrument
- Work with professional musicians
- Hear an orchestra play
- Have the opportunity to take part in a residential visit
- Visit a museum and/or art gallery
- Visit the countryside
- Visit the seaside
- Visit London
- Grow, harvest and eat their own food
- Work with a professional artist
- Receive Basic First Aid Training
- Take part in a photography project
- Take part in a 'World of work/Enterprise' project



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## Yorkmead J/I School Guarantee

	R.E	Projects/Trips As part of Yorkmead Guarantee			Timezones (Historical drama days)	Other Trips
Nursery		Animal Encounters visit				Nature Centre Visit
Reception	Church Visit					Farm visit
Year 1	Gurdwara	Visit to the countryside.	Grow and harvest own food			Sudbury Museum of Childhood
Year 2	Synagogue	Visit to the seaside	Grow and harvest own food			Perform a play
Year 3	Cathedral		Grow and harvest own food	Museum visit		Birmingham Visit
Year 4	Mandir	Wider opportunities. Playing an instrument	Grow and harvest own food	Hear an orchestra play		
Year 5	Buddhist Centre		Grow and harvest own food	First Aid Training		Cadbury World
Year 6	Mosque	Residential visit	Grow and harvest own food	London Visit		Museum of Justice visit Stratford visit
					Language Alive Drama Sessions. Themes decided depending on what the company is offering.	Perform a play

Photography projects and World of work projects will vary from year to year, depending on the nature of the projects offered.



## **Music tuition**

At Yorkmead, we aim to give our children the opportunity to experience playing a musical instrument. In Year 4, a whole class will learn to play either a brass or woodwind instrument. They will have the opportunity to continue with this in year 5 and 6. Some pupils have, in the past had the opportunity to play in concerts outside of school, but all pupils have performed in school at special assemblies.

A few children also have the opportunity to play the violin. Violin lessons are currently scheduled to take place on Wednesdays.

Parents who think their child may have an aptitude for playing the violin are asked to write to the Headteacher, requesting an audition for their child. This will be carried out by the violin teacher and parents will be notified if their child has been successful. Violins are loaned to pupils, by the Music Service, at no cost. Damage however must be paid for, as must broken strings and damage to bows.

Children learning to play the violin often perform in assemblies and end of term concerts.



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## Helping in school

We are always delighted when parents offer to help. Some parents have become experienced, highly valued, members of the school community and any help you are able to give will be warmly welcomed. However, please be aware that anyone helping on a regular basis would need to undergo a DBS check in line with the school's safeguarding procedures.

Assistance is particularly welcomed with out of school visits as many of these would be unable to take place without parental support.

We particularly welcome help that can be provided on a regular basis with hearing children read, creative activities, extra-curricular activities and general support in the classroom. If you are interested in helping and can commit yourself to a regular time each week, please speak to a member of staff.

We also have a small, dedicated parents group who are working hard to raise money for our school. We would welcome any help you can offer. Please contact the school for the next meeting date.



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## Charging Policy

Yorkmead School is committed to providing quality education based on equality of opportunity and access. In practice, this means the children have an entitlement to benefit from all educational activities and to:

- Participate fully in the school curriculum
- Contribute to all aspects of school life
- Be a valued partner in the process of education

Parents will be notified in advance of all educational visits and costs will be kept to a minimum.

Parents should however understand that if there are insufficient funds available for a trip, it may need to be cancelled.

We recognise that the cost of school trips and visitors to the school can be high, especially for families with several children in school. The school operates a system whereby parents can make regular payments towards the cost of school visits throughout the year. This is a voluntary scheme, but we hope that being able to spread the cost over the year is a supportive measure for many families.



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## Getting to school on time

It is very important that your child gets to school on time so that they do not miss the start of a lesson and so that we know your child is safe. Children should be in the playground at 8.50 ready for the whistle to be blown at 8.55

It is also important for you to collect your child promptly at the end of the school day. Teachers often have to attend meetings, or have responsibility for extra curricular activities and it is not always possible for them to wait with your child until you arrive.

We never allow a KS1 child to leave the premises unaccompanied. Neither do we allow a KS2 child to leave the premises unaccompanied, if they are normally collected. Parents of pupils in Y6 who wish their child to go home unaccompanied, **must**, put this in writing. However, we do not allow Y6 children to take younger siblings home if they are not accompanied by an adult.

Children who are not collected promptly will be the responsibility of the Headteacher and parents must enter school through the main front doors and collect them from the waiting area outside the main school office.



If you are going to be late, please let us know, so that we can inform your child and prevent them from unnecessary worry.



## **Collecting your children during school time**

Whilst children are on the school premises, we are responsible for them.

During the school day, children are not allowed to leave school for any reason, unless they are accompanied by a parent, or responsible adult.

Adults will be permitted to collect children only from the school office and will be asked to sign children out before taking them from the premises.

Should you need to collect your child for any reason during the school day, either telephone school, or send a note to your child's class teacher, alerting them to the time your child will be collected.



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## **Illness at school**

If your child is taken ill at school, or feels unwell, we will contact you and ask that you collect your child to take them home.

If specialist help is needed, you will be contacted, or your child will be taken to hospital by ambulance, depending on the severity of the emergency.

Please do not send medicines or tablets into school for your child to take unless it is essential that they have them. If children do need to take medication, parents should make arrangements to attend school at the appropriate time in order to administer the medication.

In exceptional circumstances, the school will administer medicine, once a form detailing what the medicine is, the dosage and the frequency has been completed and signed by the parent.

If you have any doubts about your child's fitness to come to school, please consult your doctor.

**Children who have had sickness or diarrhoea must not return to school for 48 hours.** If a child soils him/herself, parents will be contacted and asked to bring clean clothes to school. Although staff will do what they can to make the child comfortable, they are unable to change the child.



## Attendance

We expect all children on roll to attend school every day the school is open unless they are genuinely ill. We do all we can to encourage children to attend through promoting positive attitudes towards school and rewarding good levels of attendance. We will also work with families where levels of attendance are of a concern.

Regular attendance is very important if your child is to make the most of the learning opportunities offered in the school and achieve to the best of their ability. This in turn will ensure that they have real opportunities to achieve well in further education and the world of work.

Absence from school is very disruptive to your child's education and puts them at a disadvantage with regards to their educational achievement. Missing school regularly also means that children will find it hard to maintain friendships and will miss out on social events. Research has shown that children with poor school attendance records are more likely to be involved in crime in later life.

If your child has to be away, please ensure that a note, explaining the reason for the absence, is sent to school on their return. Failure to do so will necessitate the school sending a form for you to complete. This will ensure that your child's absences are all "authorised". For reasons of safety, please inform the school by telephone on the same day, if your child is unwell and cannot attend. If your child is regularly absent, you may be required to provide medical evidence that your child has visited a doctor before an absence can be 'authorised'.



## Attendance Awards

Each half term, children who have attained 97% attendance or higher are rewarded with an ‘attendance’ treat. Children in KS1 and EYFS have enjoyed a bouncy castle, outside games, a picnic and a circus skills experience.

Children in KS2 have had a ‘Yorkmead cinema experience’, bouncy castle, picnic and a circus skills experience.



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## Leave during term time

Parents are **NOT** entitled to take their children on holiday during term time. Parents are expected to arrange family holidays during the school holidays.

The school follows LA policy and **DOES NOT** authorise any leave during term time unless there are exceptional circumstances. Any request for leave must be made to the Head Teacher.

Parents should be aware that if leave is not granted you may be issued with a fixed penalty notice and/or lose your child's place at school. During 2014-15 one family was issued with a fixed penalty fine for taking their two children out of school in term time.



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## School Uniform

We expect all pupils to come to school dressed in the school colours – navy blue, grey, white and pale blue.

The school uniform is:

- Black / grey / navy trousers/skirt/pinafore
- Blue&white dresses in summer
- White shirt / polo shirt
- Grey / navy jumpers / sweatshirts/cardigans
- Sensible shoes (not trainers)

**Please ensure that all items of clothing and personal items are clearly marked with your child's name.**

**Shoes should be sensible and without heels, wedges, or platforms. Trainers are NOT school shoes and should only be worn for PE.**

We do not allow Wellingtons to be worn in school throughout the day. In wet weather, please ensure that your child has a sensible pair of shoes or pumps to change into.

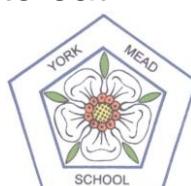
**Jeans are not allowed at school, except on non uniform days. Nail varnish is also not permitted. Jewellery should be kept to the absolute minimum and should always be removed for P.E or swimming lessons.**

## Meals in school

We try to promote healthy eating, by encouraging children to bring fruit and non-sugary snacks to eat during the mid-morning break.



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Sweets, chocolate and crisps are not allowed for mid morning snack. All pupils are encouraged to bring a bottle of water with a sports cap, for drinking throughout the day  
**All pupils in KS1 receive a free piece of fruit daily.**

A carton of semi-skimmed milk is available at 20p per carton, ordered termly, in advance, which children drink during the mid morning break. We should be grateful if those parents who prefer to send in their own drinks, could ensure that they are in carton form, which the children can manage themselves and then discard. Flasks are not considered suitable as they are often unmanageable and there are no suitable storage areas in school. Water bottles are ideal.

We also operate a healthy tuck shop during the mid-morning break. On sale is wholemeal toast and fruit juice.

The school runs a breakfast club offering a range of cereals, toast and fruit juice. The cost of this is £1.50 per day. The breakfast club is open from 7.45am – 8.45am

From September 2014 **ALL** pupils in Reception, Year 1 and Year 2 have been entitled to a free school meal. You will be asked to indicate if you wish your child have a school meal before September. In order for kitchen staff to plan and order food, pupils will be expected to remain with school meals, (or sandwiches if this is what they have chosen) for a half term.

Pupils in KS2 whose parents are in receipt of Income Support are entitled to a free school meal and should complete the necessary form from the school office. If you are in receipt of Income Support, your child will be able to stay for a school meal immediately on receipt of your Income Support number.



## **Dinner money - £10.50 per week**

Dinner money is paid on **Mondays** for the week ahead.  
Please send the correct amount of money each week, with  
your child, in a named, sealed envelope, with  
your child's name, class and the



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amount of money enclosed, written clearly on the front of the envelope. Teachers will collect this envelope from your child and send it to the office, where it will be opened and checked by the secretary and the admin assistant.

If you would prefer to pay for your child's meals by cheque, please make it payable to **Birmingham School Meals**. **Your cheque card number and your child's name and class should be written clearly on the reverse.**

Termly or half termly payment is acceptable. Please contact the school office for details

Children may choose to bring a packed lunch from home if they wish. All containers should be clearly labelled with your child's name. Flasks are discouraged. Your child's lunch box should be a sensible size as storage facilities are very limited.

**Children may only change from a packed lunch to a school meal and vice versa at the beginning of each half term, unless special permission has been first obtained from the Headteacher.**



Parents' evenings are arranged termly. This gives parents, teachers and pupils the opportunity to discuss progress, behaviour and attitude and to work towards the achievement of agreed targets. Pupils are encouraged to attend so that they can see the partnership between home and school and feel



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some involvement in and some responsibility for their own learning. Your child can be invited to wait outside the classroom if you or the class teacher wish to speak privately together. These evenings are also an opportunity for you to raise questions, or give us any information which will help us teach your child more effectively.

Parents' evenings in the Autumn and Spring terms are by appointment and this gives parents the opportunity to speak confidentially with the class teacher. The summer term parents' evenings are for parents to discuss their child's end of term report and operate on a drop in basis.

**Attendance at Parents' Evenings is monitored very carefully, as research has shown that interest shown by parents has a marked effect on pupils' behaviour, attitude and standard of work.**

### **Parent Support Advisor (PSA)**

### **Our Parent Support Advisor is Razwana Kauser**

Since September 2013 Yorkmead School has employed a Parent Support Advisor (PSA). Her role is to:



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- Organise and operate workshops which enable parents to support their children's education effectively.
- To work with parents and families to encourage and ensure good levels of attendance and punctuality.
- To promote opportunities for family learning.

We recognise that many parents are seeking to improve their own education and skill set, and our PSA has also been able to provide opportunities to do this through:

- Employability workshops
- ICT training
- Literacy/numeracy training
- Parenting classes

We are keen to support parents in ways which will ultimately benefit their children as well.

If you wish to speak to our PSA, please contact the school office.

### **Should we need to contact you... .**

If your child has already attended our nursery, you will understand how important it is for us to be able to contact you, should the need arise. If your child is ill, or has an accident, we need to get a message to you quickly. It is therefore very important that we have your correct address and



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telephone number and also the number of someone else to contact, in case you are out or unavailable during the day.

If there is an emergency and we cannot contact you, the Headteacher takes responsibility for any decisions which need to be made, to ensure your child's well being.

**If you change your address or telephone number, it is most important that you let us know immediately.**



0121 464 4215

If there are any changes in your personal circumstances, for example, a death in the family, or a decision about the custody of your child, it would help if you would let us know.

### **Data Protection Statement**

Please note, all personal data is held securely in accordance with the Data Protection Act 1998.

### **Concerns, Compliments, Suggestions**

If you have any of the above, **please tell us!** We work **with** you and **for** you and it is important that you communicate any, or all of the above to us!



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## We will listen to you.

If you have a concern, please try in the first instance to resolve it with the class teacher, the school secretary or the Headteacher, whichever is most appropriate. We will do all we can to answer your questions, resolve difficulties and put right any mistakes.

The Headteacher is always willing to see parents to discuss issues. Please contact the school office to make an appointment. Yorkmead operates an “Open Door” policy and we would much prefer you to come and speak to us directly about a concern, than worry about it, perhaps unnecessarily.

If this proves unsatisfactory, please contact the Chair of the Governing Body – Mrs B Marsh. If you are unable to resolve a concern with the staff, or the Governing Body, you have the right of access to a formal complaints procedure and should, in the first instance, address your query to: **South Area Support Manager, Education Office, Margaret Street, BIRMINGHAM B3 3BU**

If you feel you have suffered an injustice through the LA's administration, you may take your case to the Ombudsman or you could contact your MP.

## Holiday Dates for September 2016 – July 2017

The Autumn Term starts on **Tuesday 6th September**.

### **Autumn half term:**

School closes **Friday 21st October**  
School opens **Monday 31<sup>st</sup> October**



**Yorkmead School**  
Tel: 0121 464 4215



**Christmas break:**

School closes Friday 16<sup>th</sup> December

School opens Wednesday 4<sup>th</sup> January 2017

**Spring half term:**

School closes Friday 17<sup>th</sup> February

School opens Monday 27<sup>th</sup> February

**Easter break:**

School closes Friday 7<sup>th</sup> April

School opens Monday 24<sup>th</sup> April

**Summer half term:**

School closes Friday 26<sup>th</sup> May

School opens Monday 5<sup>th</sup> June

**Summer break:**

School closes Tuesday 25<sup>th</sup> July

**\*There are also three other days during the year, to be specified by the Headteacher as Teacher Training Days and you will be notified of these once they have been decided.**



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